


Dayanand Education Society's  
Dayanand College of Law, Latur  
**Internal Quality Assurance Cell**  
Meetings & Action Taken Report: 2017-18


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<b>Date of Meeting</b>	<b>Agenda/subject</b>	<b>Resolutions</b>	<b>Action taken report</b>
<b><u>14 July 2017</u></b>	Approved the minutes of preceding meeting.	Approved	--
	Commencement of Classes	It is unanimously resolved to commence classes as per University schedule.	Accordingly, Classes were commenced from the first week of August.
	Add-On Courses.	For the holistic development of the students, it is necessary to provide knowledge of various fields, it is necessary to have Add-On courses for students.	Certificate Courses on Spoken English, Human Rights, Indian Constitutional Values and Principles were planned to be conducted during this academic year.
	Feedback	Feedback collected from students, teachers, employees on Curriculum and Teaching Learning are analyzed and presented in the meeting. It is resolved that initiate implementation process.	As per the given suggestions in feedback all the faculty members were instructed to conduct more seminars, workshop, review their syllabus. Arranged Program/ Counseling for Stress Management of the students.

	<p>Conduct of Seminar and Workshop</p>	<p>It is unanimously resolved to conduct seminar on Gender Sensitization, Environment Awareness, Water and Wild Life Conservation, Health Awareness and their Contemporary Issues.</p>	<ul style="list-style-type: none"> <li>❖ Seminar on Gender Issues was conducted on 24/09/2017.</li> <li>❖ Forest and Wild Life Conservation Seminar was conducted on 14/10/2017 Jail Visit was organized on 23/10/2017.</li> <li>❖ One Day Workshop introduction to Judicial Examination was held on 23/09/2017</li> </ul>
	<p>Any upcoming issues with the permission of Chair.</p> <p>a. ICT Facilities.</p> <p>b. Value Added Courses.</p>	<p>It is resolved to update the ICT facilities for teaching learning process.</p> <p>Meeting resolved to introduce more Value Added and Certificate Courses.</p>	<p>The Work of new Computer Lab is in process. LCD projectors are installed in almost all the classrooms. Teachers are directed to teach through PPT. Accordingly, Certificate Course in Spoken English and Constitutional Values and Principles are introduced.</p>

  
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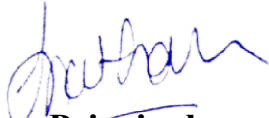
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<b>Date of Meeting</b>	<b>Agenda/subject</b>	<b>Resolutions</b>	<b>Action taken report</b>
<b><u>20th Oct. 2017</u></b>	Approved the minutes of preceding meetings.	Approved	--
	Conduct of Seminar and Workshop.	It is resolved to instruct all the Coordinators of Port-Polio to focus on the conduct of Seminars and Guest Lectures by inviting Eminent Scholars.	<ul style="list-style-type: none"> <li>❖ The College organized a Socio-Legal Survey at Central Jail, Latur on 23/10/2017.</li> <li>❖ Programme on Forest and Wild life was conducted on 07/11/2017</li> <li>❖ Essay Writing Competition was held on 11/11/2017</li> </ul>
	Conduct of Socio-Legal Survey and Legal Awareness Program.	It is decided to conduct Legal Literacy program and Socio Legal Survey program at neighboring areas of the college as per academic schedule.	Legal Aid Camp and Legal Literacy Camp will be conducted in the month of February or March arrangement is in progress.
	Curriculum Development	Meeting resolved to inform teachers to suggest changes required in subjects.	Review of the syllabus has been taken from the teachers and same will be submitted to Board of Studies.

	<p>Evaluation and Assessment of Performance Based Appraisal Report.</p>	<p>It is resolved to collect Self Appraisal Report from the faculty as per the norms provided by the University.</p>	<p>Self Appraisal Report was submitted by the teachers before the authorities and same were evaluated and accepted.</p>
	<p>Any upcoming issues with the permission of Chair.</p> <ol style="list-style-type: none"> <li>About Syllabus Completion –</li> <li>ICT facilities –</li> <li>About Coaching to JMFC Exam preparation-</li> <li>Faculty Development Program.</li> <li>Summary Report</li> </ol>	<p>Resolved to complete syllabus within stipulated time.</p> <p>Meeting resolved to install Projectors in all the Classes.</p> <p>Meeting resolved to strengthen and commence Coaching for JMFC aspirants.</p> <p>Resolved to conduct FDP's for teachers.</p> <p>Meeting directed to plan-out summary report of research publications, participation in training programs by the faculty.</p>	<p>Teachers were instructed to complete syllabus as per the academic calendar of the University.</p> <p>Projectors are installed in all the Classes.</p> <p>Coaching for JMFC aspirants is conducted.</p> <p>FDP's are conducted.</p> <p>Faculties were instructed to prepare summary of the participation and publication of research papers.</p>

  
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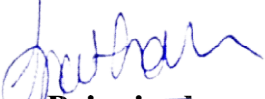
<b>Date of Meeting</b>	<b>Agenda/subject</b>	<b>Resolutions</b>	<b>Action taken report</b>
<b><u>30 Jan. 2018</u></b>	Approved the minutes of the preceding meeting.	Approved	--
	To discuss results of Summer-2017 Examination.	The meeting resolved to prepare subject wise and faculty wise result and give suggestions for improvement accordingly.	The result - subject wise and faculty wise result is prepared and teachers are given suggestion for improvement of results wherever lacking.
	To organize NAAC Orientation Program.	The meeting resolved to organize an Orientation to understand new NAAC procedures and new requirements.	Work is in process.
	Activities of women Studies Center (2017-18)	The meeting resolved to conduct more Awareness Camps and other activities of Gender Sensitization.	(i) The WSC conducted a Legal Aid Camp at Ambulga village, Latur with awareness programs on Women Empowerment and Legal Awareness.  (ii) International Women's Day was celebrated by inviting Mrs. Uma Vyas (Social Activists), Latur.

			(iii) Gender Sensitization program was conducted by Social Activist from Pune Shri Suresh Khole.
	Research Publications	Meeting resolved to encourage faculty to publish research papers.	Total 22 research papers has been published.
	Human Rights Education Center Activities 2017-18.	The meeting resolved to conduct activities for awareness of Human Rights.	<p>(i) Human Rights awareness program was conducted at Ambulga village.</p> <p>(ii) Classes are conducted for certificate course on Human Rights.</p> <p>(iii) Socio-Legal Survey is also conducted on human right issues.</p>
	Coaching Classes for JMFC Exams.	The meeting resolved to take special efforts for students aspiring of JMFC.	Coaching Classes are conducted by experts, practicing advocates for students aspiring of JMFC Exams by the Career Guidance Cell on every II and IV Saturday.
	Regarding activities to be conducted in the Summer	The Meeting suggested various programmes to be conducted in	(i) Visit to Consumer Forum, Latur was conducted.

Semester 2017-18.	the coming semester.	(ii) Visit was organized to Family Court, Latur.  (iii) Guest Lecture was arranged on Legal Aid and Legal Services Authorities.  (iv) Legal Aid Camp was conducted.  (v) Program on Environmental Awareness was conducted.
Training Courses.	Two of our teachers have attended refresher courses.	-
Regarding appointment of teachers on Contract basis	The meeting resolved to appoint some teachers on contract basis for better performance and student's access.	Three teachers are appointed on contract basis apart from CHB teachers.

  
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